## Bluestem Lodge - Event Rental 11100 Lariat, Perry, Oklahoma 73077

## **Event Center Usage Guidelines/Agreement**

- Rental/ Usage Fee, non/refundable deposit (min of 2/hr/max 8 hr)
- Maximum of 100 guests.
- Access to the 3000-sq ft space, patio, kitchen and bathrooms.
- Renters will be responsible for any damages to the property and equipment.
- Renters responsible for taking down any decorations.
- 10 Round tables, 6ft long tables (4), & chairs.
- Table linens are available upon request and may cost additional cleaning fee.
  - o (Maroon, Black, Forest Green)
- Use of kitchen is available that includes the use of refrigerator/freezer and oven & stove which can be used for heating food only.
- Use of audio and visual equipment is available upon request, including use of microphone and bluetooth.
- All trash must be taken out at the end of the event and taken to the dumpsters on the east side of the seed building.
- Renters are responsible for sweeping, wiping down all counters, and cleaning the sink if necessary.
- Lock the back patio door at the end of the night to prevent it blowing back open.
- PAYMENT:

0	Accept cash, checks payable to "Verl & Dianna Brorsen"
	or Venmo: @Dianna-Brorsen

Signature of Renter	Date